

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

CUCHARS RANCH METROPOLITAN DISTRICT

Held: Monday, November 1, 2021, at 3:00 P.M. *via* teleconference.

**ATTENDANCE**

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Brandy Brown  
Judy Granczewski

Also present were: Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; and Neil Schilling, Schilling & Co., District Accountant.

**ADMINISTRATIVE MATTERS**

Call to Order

The meeting was called to order.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Tanaka noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Tanaka advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Ms. Tanaka presented the Board with the proposed agenda for the meeting. Upon motion of Ms. Granczewski, seconded by Ms. Brown, the Board unanimously approved the agenda as presented.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

The Board was presented with the consent agenda items. Upon motion of Ms. Brown, seconded by Ms. Granczewski, the Board unanimously took the following actions:

- a. Approved the Minutes from the July 26, 2021, Special Meeting
- b. Ratified the Payment of Claims (\$196,970.45) (through November 1, 2021)
- c. Accepted the Unaudited Financial Statements ending in August 31, 2021
- d. Approved the Engagement Letter with Dazzio & Associates for 2021 Audit
- e. Approved the Engagement Letter with Schilling & Company for 2022 Accounting Services
- f. Adopted Resolution No. 2021-11-01: Annual Administrative Resolution
- g. Adopted Resolution No. 2021-11-02: Resolution of Board of Directors Calling Election
  - i. Confirmed the of 2 Methods of Providing Calls for Nomination: 1) Emailing/Mailing (as required by statute); and 2) website

**FINANCIAL MATTERS**

Public Hearing on 2022 Budget and Adoption of Resolution No. 2021-11-03: Adopting Budget, Appropriating Revenues and Imposing Mill Levy

Ms. Brown opened the public hearing on the 2022 budget. Ms. Tanaka reported that notice was published in accordance with Colorado law and no objections were received prior to the hearing. Mr. Schilling reviewed with the Board the proposed 2022 budget. There being no public comment, Ms. Brown closed the public hearing.

Upon motion of Ms. Brown, seconded by Ms. Granczewski, the Board approved the 2022 budget and adopted Resolution No. 2021-11-03: Adopting Budget, Appropriating Revenues and Imposing Mill Levy.

**LEGAL MATTERS**

None.

**OTHER BUSINESS**


Next Meeting Date

The next regular meeting is scheduled for July 25, 2022, at 3:00 P.M.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

  
July Branczkowski (Sep 27, 2022 14:17 MDT)

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Secretary for the Meeting